SCDHSC0230
Manage environments and resources for healthcare procedures in social care settings

Overview

This standard is for social care workers and identifies the requirements when managing the environment and resources for healthcare procedures within social care settings. This includes preparing environments and resources beforehand, then managing the environment and resources during the procedures themselves. It also covers actions to take once procedures are complete.

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Performance criteria

Work with individuals to prepare the environment and resources for healthcare procedures

You must be able to:

P1   clarify your role in managing the environment and resources for specific **healthcare procedures**

P2   work in ways that support the **active participation** of the **individual** in preparing for healthcare procedures

P3   support the individual to understand the reasons for the preparations being made

P4   gather together all necessary **resources** in advance of the procedure

P5   check that all resources are in a suitable and safe condition for the procedure to be carried out

P6   dispose of any damaged or out of date items in accordance with legal and work setting requirements

P7   handle resources safely and **correctly**

P8   prepare resources at the appropriate time and in a manner that meets the preferences and needs of the individual and the requirements of the procedure

P9   position equipment correctly for the requirements of the procedure and to reduce risks

P10   confirm that forms required for record keeping are available for immediate use

P11   wash your hands and take any other hygiene precautions required

P12   support the individual to understand the reason for any protective clothing and equipment used

P13   make sure that **conditions** within the immediate environment are appropriate to maintain the individual's comfort throughout the procedure

P14   confirm with the individual that the preparations being made take account of their preferences and needs as well as the requirements of the procedure

P15   investigate any problems with the environment and resources

P16   where there are problems which you cannot solve, report these in accordance with work setting requirements

Manage the environment and resources during healthcare procedures

You must be able to:

P17   work in ways that promote active participation when managing the

environment and resources during the healthcare procedure

P18   operate equipment correctly for the procedure

P19   monitor environmental conditions and the individual's comfort throughout the procedure

P20   make any adjustments required to maintain the individual's comfort and the requirements of the procedure

P21   monitor the operation of equipment at regular intervals

P22   where faults or breakdowns occur in equipment during use, take appropriate action to remedy or minimise damage to resources and ensure the safety of the individual

P23   monitor consumable materials used in the procedure correctly and safely

Manage the environment and resources after healthcare procedures

You must be able to:

P24   ensure that your management of the environment and resources after healthcare procedures cause minimum disturbance to the privacy and comfort of the individual

P25   clean fixed items effectively after use with the appropriate materials

P26   replenish consumable materials in accordance with work setting procedures

P27   return unopened, unused and surplus resources to the correct location for storage

P28   clean re-useable items effectively after use to make them safe prior to sterilisation

P29   dispose of **waste** and by-products in a safe manner using the correct, designated waste routes

P30   deal promptly, safely and effectively with any problems that are within your scope of practice

P31   where there are problems which you cannot solve, report these in accordance with work setting requirements

P32   complete records of your activities in accordance with legal and work setting requirements

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Knowledge and understanding

You need to know and understand:

Rights

	K1	Work setting requirements on equality, diversity, discrimination and human rights
	K2	Your role in supporting rights, choices, wellbeing and active participation
	K3	your duty to report anything you notice people do, or anything they fail to do, that could obstruct individuals' rights
	K4	the actions to take if you have concerns about discrimination
	K5	the rights that individuals have to make complaints and be supported to do so

How you carry out your work

You need to know and understand:

	K6	codes of practice, standards, frameworks and guidance relevant to your work and the content of this standard
	K7	the main items of legislation that relate to the content of this standard within your work role
	K8	your own background, experiences and beliefs that may affect the way you work
	K9	your own roles and responsibilities with their limits and boundaries
	K10	who you must report to at work
	K11	the roles and responsibilities of other people with whom you work
	K12	how to find out about procedures and agreed ways of working in your work setting
	K13	how to make sure you follow procedures and agreed ways of working
	K14	the meaning of person centred working and the importance of knowing and respecting each person as an individual
	K15	the prime importance of the interests and well-being of the individual
	K16	the individual's cultural and language context
	K17	how to work in ways that build trust with people
	K18	how to work in ways that support the active participation of individuals in their own care and support
	K19	how to work in ways that respect individuals' dignity, personal

K20   how to work in partnership with people

K21   what you should do when there are conflicts and dilemmas in your work

K22   how and when you should seek support in situations beyond your experience and expertise

Theory for practice

K23   the **factors that may affect the health, wellbeing and development of individuals** you care for or support

K24   how these affect individuals and how they may affect different individuals differently

K25   the main stages of human development

Communication

K26   factors that can have a positive or negative effect on the way people communicate

K27   different methods of communicating

Personal and professional development

K28   why it is important to reflect on how you do your work

K29   how to use your reflections to improve the way you work

Health and Safety

K30   your work setting policies and practices for health, safety and security

K31   practices that help to prevent and control infection in the context of this standard in the context of this standard

Safe-guarding

K32   the duty that everyone has to raise concerns about possible harm or abuse, poor or discriminatory practices

K33   signs and symptoms of harm or abuse

K34   how and when to report any concerns about abuse, poor or discriminatory practice, resources or operational difficulties

K35   what to do if you have reported concerns but no action is taken to address them

Handling information

K36	legal requirements, policies and procedures for the security and confidentiality of information
K37	work setting requirements for recording information and producing reports including the use of electronic communication
K38	what confidentiality means
K39	how to maintain confidentiality in your work
K40	when and how to pass on information

Specific to this NOS

K41	the nature of the healthcare procedure to be undertaken, the equipment and materials that relate to it and the environmental conditions and resources which it requires
K42	the importance of selecting and preparing resources according to the individual's care or support plan
K43	how the correct level of cleanliness may be achieved and maintained for the healthcare procedure, the individual and the setting
K44	resources required for the procedure including any personal protective clothing needed for yourself and/or the individual
K45	the nature and function of equipment used and how to check whether or not it is functioning correctly
K46	the importance of preparing and setting out essential resources safely, efficiently and before the procedure begins
K47	types of essential resources which are sensitive to environmental changes and how this affects their storage and use
K48	how to set up and prepare equipment including any adjustments which are specific to an individual's preferences and needs
K49	the importance of ensuring consumables of the correct quality and quantity are available throughout the procedure
K50	the environmental conditions appropriate for the type of healthcare procedure to be undertaken and how to adjust them in order to maintain the individual's comfort
K51	the importance of handling resources safely and correctly and how to do so
K52	methods for ensuring all resources to be used during the healthcare procedure are in a suitable and safe condition and the extent of the your responsibility for this
K53	the different types of waste and by-products generated by the

activity and the appropriate methods of handling and disposal for each

K54   what procedures you are permitted to undertake when problems arise with equipment or resources and when you must refer the problem to others

K55   the relevant person to whom you should refer problems with the environment and resources

K56   correct procedures for reporting problems or faults with resources

K57   possible sources of infection during medical procedures

K58   methods for safely handling instruments, equipment and materials

K59   methods to replenish, maintain, store and clean equipment and why it is important to regularly replenish and replace supplies

K60   the importance of immediately reporting any issues which are outside your own sphere of competence without delay to the relevant member of staff

Additional Information

Scope/range related to performance criteria

The details in this field are explanatory statements of scope and/or examples of possible contexts in which the NOS may apply; they are not to be regarded as range statements required for achievement of the NOS.

Note: Where an individual finds it difficult or impossible to express their own preferences and make decisions about their life, achievement of this standard will require the involvement of advocates or others who are able to represent the views and best interests of the individual.

Where there are language differences within the work setting, achievement of this standard may require the involvement of interpreters or translation services.

Active participation is a way of working that regards individuals as active partners in their own care or support rather than passive recipients. Active participation recognises each individual's right to participate in the activities and relationships of everyday life as independently as possible

Conditions may include temperature; humidity; ventilation; general and directional light levels; noise; privacy

Correctly handling resources or operating equipment includes doing so in a manner consistent with infection control techniques and in ways that follow work setting procedures and manufacturer's specific instructions

The **individual** is the person you support or care for in your work

Medical procedures may be routine or specialist

Resources may include fixed items of equipment; portable items of equipment; consumables; disposable items (e.g. gowns); sterile packs; individual positioning aids; notes

Waste may include general waste; clinical waste; sharps

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Scope/range related to knowledge and understanding

The details in this field are explanatory statements of scope and/or examples of possible contexts in which the NOS may apply; they are not to be regarded as range statements required for achievement of the NOS.

All knowledge statements must be applied in the context of this standard.

Factors that may affect the health, wellbeing and development of individuals may include adverse circumstances or trauma before or during birth; autistic spectrum conditions; dementia; family circumstances; frailty; harm or abuse; injury; learning disability; medical conditions (chronic or acute); mental health; physical disability; physical ill health; poverty; profound or complex needs; sensory needs; social deprivation; substance misuse

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Values

Adherence to codes of practice or conduct where applicable to your role and the principles and values that underpin your work setting, including the rights of children, young people and adults. These include the rights:

To be treated as an individual

To be treated equally and not be discriminated against

To be respected

To have privacy

To be treated in a dignified way

To be protected from danger and harm

To be supported and cared for in a way that meets their needs, takes account of their choices and also protects them

To communicate using their preferred methods of communication and language

To access information about themselves

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