

## **Unit: CPC 502 Maintain governance of a person-centred commissioning culture that promotes inclusion, cohesion and regeneration (Commissioning, Procurement and Contracting)**

### **Key Purpose**

The key purpose identified for those working in commissioning, procurement and contracting is to: "Specify, shape and secure quality services, responses and projects that deliver improving outcomes for individuals, families and communities within the strategic objectives of the organisation"

### **Elements of competence**

**CPC 502 A Develop a coherent, strategic approach to all systems and processes**

**CPC 502 B Support community provision as an alternative to purchased services**

**CPC 502 C Monitor and evaluate the impact of commissioning on inclusion, cohesion, and regeneration**

### **About this unit**

This unit is about the importance of a whole-systems approach to commissioning and the impact that commissioning can have at a range of levels. Public spending and how it is undertaken will influence community developments in a local area and it is essential that a commissioning organisation understands this and positions itself to provide maximum benefit to the communities it serves.

### **Scope**

The scope is here to give you guidance on possible areas to be covered in this unit. The terms in this section give you a list of options linked with words highlighted in bold in the performance criteria. You need to provide evidence for any option related to your work area.

**Wider strategic policies and aims:** government initiatives; local initiatives; economic regeneration; social regeneration; inclusion; environmental; educational  
**Community based provision:** support services; social opportunities; leisure and recreational provision; environmental provision; housing provision; development provision

### **Values**

The values underpinning this unit have been derived from the key purpose statement, the values and principles statement, relevant service standards and codes of practice for health and social care in the four UK countries. The values and principles statement is at the start of these units:

### **Key words and concepts**

This section provides explanations of the key words and concepts used in this unit. In occupational standards it is quite common to find familiar words or phrases used, which, in the detail of the standards, may be used in a very particular way. **Therefore we would encourage you to read this section carefully before you begin working with the standards and to refer back to this section as required.**

**Person-centred services:** service provision based around, and built on the strengths of, the individual rather than individuals having to fit into the service provision already commissioned

**Inclusion:** the opportunity for all individuals, families and communities to share in, gain benefit from, and make a contribution to, all aspects of society

**Cohesion:** a sharing of a common understanding and a sense of belonging to a community on a local, regional or national level

### **CPC 502 A Develop a coherent, strategic approach to all systems and processes**

#### **Performance Criteria**

You must show that you:

1. Ensure that commissioning strategies support wider strategic policies and aims and person-centred planning
2. Consult widely on how systems and processes can support wider strategic policies and aims and **person-centred services**
3. Review of organisational systems and processes in the light of consultation results
4. Redesign systems and processes as necessary to support the achievement of wider strategic policies and aims and person-centred planning
5. Consider any redesign required for the systems and processes involved in joint or collaborative commissioning

6. Incorporate consideration of wider strategic policies and aims into all systems and processes
7. Ensure the awareness of redesigned systems and processes throughout the organisation

### **CPC 502 B Support community provision as an alternative to purchased services**

#### **Performance Criteria**

You must show that you:

1. Consult widely and identify the capability and capacity of local **community based provision** to meet identified outcomes
2. Establish ways in which community based provision can be supported
3. Ensure that the opportunities of community based provision are considered when planning to achieve outcomes
4. Assess the environmental impact of supporting community based provision
5. Ensure that the use of community based provision is considered in service design and redesign

### **CPC 502 C Monitor and evaluate the impact of commissioning on inclusion, cohesion, and regeneration**

#### **Performance Criteria**

You must show that you:

1. Monitor and collect data and information against agreed criteria
2. Ensure the data and information is recorded and stored in a way that will be accessible and useful to others
3. Collate and interpret the findings of the monitoring activity
4. Evaluate the extent to which your organisation's commissioning activity has affected the achievement of wider policies and aims
5. Share the evaluation with relevant people and organisations
6. Review and recommend changes to your organisation's commissioning strategy in the light of this evaluation

## **Knowledge specification for the whole of this unit**

Competent practice is a combination of the application of skills and knowledge informed by values and ethics. This specification details the knowledge and understanding required to carry out competent practice in the performance described in this unit.

When using this specification **it is important to read the knowledge requirements in relation to the expectations and requirements of your job role.**

You need to show that you know, understand and can apply in practice:

### **Values**

1. Legal and organisational requirements on equality, diversity, discrimination, rights, confidentiality and sharing of information-developing strategies
2. How to ensure that you and others for whom you are responsible protect the rights and the interests of individuals, taking account of any limitations on the individuals' rights

### **Legislation and organisational policy and procedures**

3. Codes of practice and conduct, and standards and guidance relevant to your setting and the roles, responsibilities, accountability and duties of others for commissioning
4. Current local, UK and European legislation and organisational requirements, procedures and practices for commissioning
5. Key government initiatives which affect the organisational practices on commissioning
6. How different philosophies, principles, priorities and codes of practice can impact on commissioning
7. Policies, procedures, guidance and protocols with the other organisations and professions with which you work that are relevant to commissioning

### **Theory and practice**

8. Current reports, research, studies and theoretical approaches to commissioning
9. Current reports, research, studies and theoretical approaches to regeneration and inclusion
10. The theories and research to support person-centred planning
11. The different approaches to consultation and how and when to use them
12. The requirements of joint working and commissioning and how to influence them
13. The importance of community based provision and how it can be used effectively
14. The levels and types of outcomes that can be achieved through effective commissioning and the methods for doing so
15. The roles of the key bodies and organisations for commissioning, procurement and contracting
16. The different approaches to commissioning and procurement and the implications of each
17. Methods and techniques for successful negotiation and agreement